

Accounting Perspectives (AP)

Papers Accepted for Publication Production Information and Instructions

Please review the following information and instructions regarding the production process for the publication of your accepted paper in Accounting Perspectives, and follow the instructions below.

1. Download the following documents from the AP website

<http://www.caaa.ca/en/journals-and-research/accounting-perspectives-ap/submission-guidelines/>

by clicking on “**Papers Accepted for Publication**”

- AP Style Guide
- AP Copyright Transfer form (to be completed and submitted)

2. Prepare your manuscript for publication—editing/style guidelines

In order to ensure that you are pleased with your paper when it is published, we ask that you assist us in preparing it for publication. Please refer closely to the AP Style Guide for details on format requirements and style preferences. It is important that you incorporate the specific formats and styles as indicated in this guide into your article as much as possible. Here are some general editing guidelines:

- ensure you have included keywords, up to 5 JEL descriptors, and acknowledgements.
- double-space all text, footnotes, and table and figure notes and number *all* pages consecutively;
- format headings as specified in the style guide; (especially in tables, appendices etc)
- format references as specified in the style guide;
- each table, figure, or illustration should be titled, bear an Arabic number, and be on a separate (numbered in the same sequence) page

Abstracts: The short abstract of your paper will be published in both English and French. It will be placed at the start of the journal preceding the articles. Please ensure you include the title, authors, keywords, and up to 5 JEL descriptors with the short abstract.

3. Final version of your manuscript

Referring to AP’s Style Guide and the comments made above, make any necessary changes to prepare the final version of your manuscript. When your final version is ready, submit it to the [AP Editorial Manager \(EM\) system](#), along with the completed Copyright Transfer Agreement. Remember to switch your article type to “Final Version of Manuscript.” Please ensure the manuscript is submitted in **Word format** or another editable format for copy editing purposes, as well as a **.pdf version**. Please ensure that the **short abstract** is included within your manuscript file at the beginning of the document. The short abstract should contain the following in this order: article title, authors’ names with affiliations, short abstract, keywords, and up to 5 JEL descriptors.

4. Production

Production can begin on your article when the electronic files below are received through the Editorial Manager (EM) system.

- Copyright Transfer form (electronic signed copy required)

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Papers Accepted for Publication *Production Information and Instructions*

- Final Version of manuscript with short abstract (includes keywords and JEL descriptors)

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Please feel free to contact the *Accounting Perspectives* editorial team if you have any questions. We wish you the best in the ongoing production process and look forward to seeing your article published.

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